



JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

***REVISED 02-12-2018**

**"Jefferson County: Responsible government
advancing quality of life"**

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

MEMORANDUM

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: February 7, 2018

SUBJECT: JEFFERSON COUNTY Meetings – Week of February 12, 2018

Monday February 12, 2018	UW Extension Education Committee	8:30 a.m.	UW Extension 864 Collins Rd, Rm 12, Jefferson
	Drainage Board	9:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson
Tuesday February 13, 2018	Human Services Board	8:30 a.m.	Workforce Development 874 Collins Rd, Rm 103, Jefferson
	*County Board (Agenda Revised)	7:00 p.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
Wednesday February 14, 2018	No Scheduled County Meetings		
Thursday February 15, 2018	Planning and Zoning Committee – Public Hearing	7:00 p.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
Friday February 16, 2018	Solid Waste/Air Quality Committee	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson
	WI River Rail Transit Commission (WRRTC)	10:00 a.m.	Dane County Highway Garage 2302 Fish Hatchery Rd, Madison
Saturday February 17, 2018	No Scheduled County Meetings		
Sunday February 18, 2018	No Scheduled County Meetings		



**University Extension Education Committee Agenda
Jefferson County
864 Collins Road, Room 12
Jefferson WI 53549**

DATE: Monday, February 12, 2018

TIME: 8:30 a.m.

Committee Members:

Peter Hartz	Gregg Patrick
John Kannard	Lloyd Zastrow
Conor Nelan	

1. Call to Order
2. Roll Call (to establish a quorum)
3. Certification of Compliance with Open Meetings Law
4. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time.)
5. Approval of Agenda (for possible rearrangement)
6. Approval of University Extension Education Committee Minutes from January 8, 2018
7. Communications
8. Proclamation for National Agriculture Day – March 27, 2018
9. Discussion of Jefferson County Communities Extension Educator Visioning Session & Report
10. Discussion and possible action on Communities Extension Educator Vacancy
11. Discussion and possible action on 4-H Vacancy – guest John de Montmollin, Wisconsin 4-H Youth Development Interim Co-Program Director
12. Approval of 2018 UW-Extension Contract
13. Update on the nEXT Generation Model
14. Update on Jefferson County Farm Technology Days (July 2019)
15. Review of 2018 Departmental Budget
16. Discussion of Monthly Educator Reports – LaVern Georgson
17. Discussion to Identify Future Agenda Topics
18. Adjourn
 - Next Scheduled Meetings: Monday, March 12 and April 9

A quorum of any Jefferson County Committee, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

“Enriching people with knowledge, perspective, skills and aspirations.” “University of Wisconsin, U.S. Department of Agriculture and Wisconsin counties cooperating. UW-Extension provides equal opportunities in employment and programming including Title IX and ADA.

AGENDA
JEFFERSON COUNTY DRAINAGE BOARD

Jefferson County Courthouse
311 S. Center Avenue, Rm 202
Jefferson, WI 53549

FEBRUARY 12, 2018
9:30 a.m.

1. Call to order and review minutes
2. Oath of office – Carla Robinson, Circuit Court
3. Drain 44 – Presentation from contractor, Kreugiger, on tile filming results
4. Drain 41 – Landowners reporting weed problem in drain after 2016 cleanout
5. Drain 36 – Response to DOT – Dan Prunuske letter sent January 24, 2018
6. Drain 20 – Dave Hughes update – Andy’s Excavating
7. Drain 14-B – Ron Griebenow update – Jaeckel Excavating
8. Drain 15 – Current status – Griggs/Phillips
9. New Business – Email from DATCP
10. Pay bills
11. Motion to adjourn

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Human Services Board Agenda - Jefferson County
Jefferson County Workforce Development Center, 874 Collins Road, Room 103
Jefferson, WI 53549

Date: Tuesday, February 13, 2018 Time: 8:30 a.m.

Committee Members:

Mode, Jim (Chair)
Jones, Dick (Vice Chair)
Kutz, Russell
Tietz, Augie

McKenzie, John (Secretary)
Crouse, Cynthia
Schultz, Jim

- 1.** Call to Order
- 2.** Roll Call (Establish a Quorum)
- 3.** Certification of Compliance with the Open Meetings Law
- 4.** Approval of the February 13, 2018 Agenda
- 5.** Public Comment (Members of the public who wish to address the Board on specific agenda items must register their request at this time.)
- 6.** Approval of January 9, 2018 Board Minutes
- 7.** Communications
- 8.** Review of the December, 2017 Financial Statement
- 9.** Discuss and Approve January, 2018 Vouchers
- 10.** Division Updates: Child and Family Division, Behavioral Health, Administration, Economic Support, and Aging & Disability Resource Center
- 11.** Discussion and Possible Action on Budget Carry Over Requests
- 12.** Discussion and Possible Action to Amend the Budget to include \$10,300 in grant funds for the Jefferson County Drug Free Coalition
- 13.** Discussion and Possible Action on Proclamation Recognizing March as Professional Social Worker Month
- 14.** Discussion and Possible Action on Proclamation Recognizing April as Child Abuse Prevention Month
- 15.** Director's Report
- 16.** Review and Discuss the Motivational Interviewing Presentation
- 17.** Adjourn

Next Scheduled Meetings:

Tuesday, March 13, 2018 at 8:30 a.m.
Tuesday, April 10, 2018 at 8:30 a.m.

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AGENDA

***REVISED 02-12-2018**

JEFFERSON COUNTY BOARD MEETING

TUESDAY

FEBRUARY 13, 2018

7:00 p.m.

**Jefferson County Courthouse
311 S. Center Avenue, Room 205
Jefferson, WI 53549**

1. **CALL TO ORDER**
2. **ROLL CALL BY COUNTY CLERK**
3. **PLEDGE OF ALLEGIANCE**
4. **CERTIFICATION OF COMPLIANCE WITH OPEN MEETINGS LAW**
5. **APPROVAL OF THE AGENDA**
6. **COMMUNICATIONS**
 - a. Treasurer's Monthly Report-January
 - b. Treasurer's Monthly Report-February (Addendum)
 - c. Retiree Recognition
 - d. Proposed County Board meeting dates 2018-2020
 - e. Zoning Committee – Notice of Public Hearing, February 15, 2018
7. **PUBLIC COMMENT**
8. **ANNUAL REPORTS**
 - a. Rock River Free Clinic – Kristen Wallace
 - b. Community Dental Clinic – Barb Gudgeon
 - c. Literacy Council – Lynn Forseth
 - d. UW Extension – LaVern Georgson
- I. **COMMITTEE REPORTS / RESOLUTIONS / ORDINANCES**
9. **COUNTY ADMINISTRATOR**
 - a. Resolution – Amending the Jefferson County Economic Development Revolving Loan Fund (RLF) Manual and Lending Guidelines
 - b. *Resolution – Approving Community Development Block Grant Revolving Loan Fund Program loan to Basin Precision Machining, LLC (Addendum)
10. **FAIR PARK COMMITTEE**
 - a. Resolution – Entering into a Fair Park Marketing Partnership Agreement with Ott Schweitzer Distributorship, Inc.
11. **FINANCE COMMITTEE**
 - a. Resolution – Selling surplus real estate owned by Jefferson County – former Highway Satellite Shop in Waterloo
 - b. Resolution – Amending the 2018 Jefferson County District Attorney Budget
 - c. Resolution – Amending the 2018 Jefferson County Health Department Budget
 - d. Resolution – Amending the 2018 Jefferson County Sheriff's Office & Human Resources Budget
 - e. Resolution – Amending the Jefferson County Human Services Department Budget
 - f. Resolution – Amending the Budget Amendment & Adjustment Policy
12. **HUMAN RESOURCES COMMITTEE**
 - a. Resolution – Creating one full-time Building and Grounds Maintenance Worker II position, eliminating one full-time, vacant Construction and Maintenance Lead Worker position and increasing the allocated hours to full-time for one Building and Grounds Maintenance Worker II position at the Parks Department
 - b. Resolution – Establishing total annual compensation for county elected officials pursuant to Wis. Stat. §59.22

13. **PARKS COMMITTEE**
 - a. Resolution – Authorize application for Outdoor Recreation Aids Grant
14. **PLANNING AND ZONING COMMITTEE**
 - a. Report – Approval & Denial of Petitions
 - b. Ordinance – Amend Zoning Ordinance
 - c. Ordinance – Denial of Zoning Petitions
15. **APPOINTMENT BY COUNTY ADMINISTRATOR**
 - a. John Rageth – Information Technology Director
16. **APPOINTMENTS BY HUMAN SERVICES BOARD**
 - a. Mary Vohs, Whitewater, WI to the Aging and Disability Resource Center Advisory Committee (ADRC) for a three-year term ending July 2020
17. **PUBLIC COMMENT** (General)
18. **ANNOUNCEMENTS**
19. **ADJOURN**

NEXT COUNTY BOARD MEETING
March 13, 2018 – 7:00 P.M. – RM 205

NOTICE OF PUBLIC HEARING
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE

Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel

SUBJECT: Map Amendments to the Jefferson County Zoning Ordinance and Requests for Conditional Use Permits

DATE: Thursday, February 15, 2018

TIME: 7:00 p.m. (*Courthouse doors will open at 6:30*)

PLACE: Room 205, Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI

1. **Call to Order**
2. **Roll Call**
3. **Certification of Compliance with Open Meetings Law**
4. **Approval of Agenda**
5. **Explanation of Public Hearing Process by Committee Chair**
6. **Public Hearing**

NOTICE IS HEREBY GIVEN that the Jefferson County Planning and Zoning Committee will conduct a public hearing at 7 p.m. on Thursday, February 15, 2018, in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. A hearing will be given to anyone interested in the proposals. **PETITIONERS, OR THEIR REPRESENTATIVES, SHALL BE PRESENT.** Matters to be heard are petitions to amend the official zoning map of Jefferson County and an application for a conditional use permit. A map of the properties affected may be obtained from the Zoning Department. Individual files, which include staff finding of fact, are available for viewing between the hours of 8 a.m. and 4:30 p.m., Monday through Friday, excepting holidays. If you have questions regarding these matters, please contact Zoning at 920-674-7131.

FROM INDUSTRIAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

R4037A-18 – Eugene Gutzmer Jr: Rezone to create a 2.307-acre A-3 zone around the home at **N462 County Road N** from PIN 004-0515-3222-000 (28.305 Acres) in the Town of Cold Spring.

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

R4038A-18 – Loren Lindl (ADL Properties, LLC)/Roger Britzke Property: Create a 1.1-acre vacant building site on the west side of **Haas Road**, Town of Hebron, from part of PIN 010-0615-2744-000 (40 Acres).

R4039A-18 – Loren Lindl (ADL Properties, LLC)/Roger Britzke Property: Create a 2.2-acre farm consolidation lot around the home and buildings at **N2976 Haas Road**, and create a 1.1-ac vacant building site adjacent, both from PIN 010-0615-2744-000 (40 Acres) on the east side of Haas Road in the Town of Hebron.

R4040A-18 – Joe Kennedy/Ashling Hills Farm LLC Property: Rezone to create two, 1.2-acre vacant building sites on **McMillen Road** in the Town of Koshkonong from part of PIN 016-0514-3341-000 (40 Acres).

R4041A-18 – John & Natalie Kutz/D&S Kutz Joint Revocable Trust Property: Create a 2.2-acre vacant building site from part of PIN 016-0614-3512-001 (30 Acres) on **Kutz Road** in the Town of Koshkonong.

R4042A-18 – Jennifer Martin: Create a 4 acre lot around the home and buildings at **N4435 County Road G** in the Town of Oakland from part of PIN 022-0613-1211-000 (32.07 Acres).

R4043A-18 – Wilkes LLC: Create a 1-acre lot around the home at **W9521 Waterloo Road** on PIN 030-0813-1821-000 (38.023 Acres) in the Town of Waterloo.

R4044A-18 – Wilkes LLC: Create a 1-acre lot around the home at **N7841 Geise Lane** in the Town of Waterloo from part of PIN 030-0813-2942-000 (40.5 Acres).

CONDITIONAL USE PERMIT APPLICATION

CU1939-18 – Todd Crawley & Jennifer Blossom: Conditional use to allow up to 15 dogs in an A-3, Agricultural/Rural Residential zone at **N6304 Coffee Road** in the Town of Farmington, on PIN 008-0715-1523-002 (2.05 Acres).

All of the above petitions are being heard in accordance with Sec. 11.04(f) 8 of the Jefferson County Zoning Ordinance.

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Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so that appropriate arrangements can be made.

A recording of the meeting will be available from the Zoning Department upon request.

Further information about Zoning can be found at www.jeffersoncountywi.gov



Solid Waste/Air Quality Committee

DNR Storm Debris Guidance

Friday, February 16, 2018

Time: 8:30 a.m. to 10:30 a.m.

*Jefferson County Courthouse – Room 202
311 S. Center Avenue
Jefferson, WI 53549*

Members: Don Reese-Chair, Gregg Patrick-Vice Chair, Laura Payne-Secretary, Kirk Lund and Gary Kutz

Staff: Matt Zangl and Sharon Ehrhardt

8:30 – 9:30 a.m. - Storm Debris Guidance by Casey Lamensky, DNR

Guidance on operating temporary staging locations, transportation, processing and end disposal of storm debris after a natural disaster in accordance with Wisconsin Solid Waste Rules.

9:30 – 10:30 a.m. – Open Discussion and Questions

Donna Haugom – Director of Jefferson County Emergency Management who will be in attendance can explain some of the FEMA requirements and expectations.

Michelle Staff – DNR Water Regulations & Zoning Specialist will also be in attendance and can share some of the events she has inspected and answer questions on water regulations.

The guidance is an informational guide for local towns, cities and villages. The DNR guide is in accordance with the Wisconsin Solid Waste Rules which closely follow FEMA rules and regulations. We all remember the flooding of 2008, but what can we do to improve our management of storm debris for future events such as tornadoes, ice storms, straight-line winds and hopefully not another 2008 flood. In most storm debris events DNR will be on site first. If it becomes a FEMA event, that declaration could be weeks away, so following the DNR Solid Waste Rules is the first step in the right direction for cleanup recovery.

Here is a link for the DNR Storm Debris Removal that you can look at before the meeting: <https://dnr.wi.gov/topic/waste/stormdebris.html>

Please notify Sharon if you plan to attend. 920-674-7430 or Email Sharoneh@jeffersoncountyiwi.gov

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This is an informational guidance meeting no business will be conducted!

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WISCONSIN RIVER RAIL TRANSIT COMMISSION

PO Box 262 • 20 S Court Street • Platteville, Wisconsin 53818

Alan Sweeney, Chair • Commission Office Phone 608.342.1637 • Fax 608.342.1220 • Website www.wrrtc.org

MEMBER COUNTIES: CRAWFORD • DANE • GRANT • IOWA • JEFFERSON • ROCK • SAUK • WALWORTH • WAUKESHA

SUBJECT: Friday February 9th, 2018 Meeting Agenda
TO: Wisconsin River Rail Transit Commissioners & Other Interested Persons
FROM: Matthew Honer, WRRTC Administrator

Wisconsin River Rail Transit Commission

Meeting Friday, February 16th, 2018 @ 10 AM

Dane County Hwy Garage, 2302 Fish Hatchery Rd, Madison, WI

WRRTC's Schedule of Meetings:

2018
January 5
February 16
March 9
April 6
May 4
June 8
July 6
August 10
September 7
October 5
November 9
December 7

NOTE: The WRRTC's meetings are **usually** held at 10:00 AM on the **first Friday after the first Tuesday** of the **month** at the **Dane County Highway Building** in Madison, WI.

NOTICE is sent to: County Clerks in WRRTC's Region for Posting and to Local News Media as an FYI.

Thank you for your interest and assistance.

To learn more about WRRTC, please visit our website at www.wrrtc.org

Wisconsin River Rail Transit Commission

Agenda

Meeting - Friday, February 16th, 2018 @ 10 AM

Dane County Hwy Garage, 2302 Fish Hatchery Rd, Madison, WI

10 minutes estimated | Action Items

1. 10:00 AM **Call to Order** – Alan Sweeney, Chair
2. Roll Call. **Establishment of Quorum** – Matthew Honer
3. Action Item. **Certification of Meeting's Public Notice** – Noticed by Honer
4. Action Item. **Approval of Agenda** – Prepared by Honer
5. Action Item. **Approval of draft January 2018 Meeting Minutes**– Prepared by Honer
6. Updates. **Public Comment** – Time for public comment may be limited by the Chair
7. Updates. **Announcements by Commissioners** – No Discussion Permitted

REPORTS & COMMISSION BUSINESS

10 minutes estimated | Update and Action Item

8. **WRRTC Financial Report** – Jim Matzinger /Gene Gray, Accountant
 - Treasurer's Report for February and Payment of Bills

10 minutes estimated | Update

9. **Wisconsin & Southern Railroad's Report on Operations** – Ken Lucht, WSOR
 - Update on Monthly Maintenance Activities
 - Update on Capital Projects

- Other Continuing Issues/ Topics
- Update on Business Development

10 minutes estimated | Update

10. **WisDOT Report** – Kim Tollers, Rich Kedzior, WisDOT

15 minutes estimated | Update

11. **WRRTC Communications and Administrator's Report** – Matthew Honer, Admin.

15 minutes estimated | Update and Action

12. **Discussion and Action to approve invoice and payment for Sauk Bridge Project** – Honer, Admin.

10 minutes estimated | Update and Action

13. **Discussion, and Possible Action on rail-to-trail conversion on Sauk Spur from MP 7.96 - 7.21** – Ken Lucht, WSOR

10 minutes estimated | Update and Action

14. **Discussion, and Possible Action regarding Scot Forge Temporary Use Permit** - Lucht, WSOR

10 minutes estimated | Update and Action

15. **Discussion, and Possible Action on Gritmaker private crossing permit** - Honer, Lucht.

10 minutes estimated | Update and Action

16. **Discussion, and Possible Action on Green County joining WRRTC** - Sweeney, Chair.

10 minutes estimated | Update and Action

17. **Presentation, Consideration/Action on WSOR's 2018 Maintenance Plan and 5 – year capital improvement plan.** - Lucht, WSOR.

10 minutes estimated | Update

18. **Presentation and Discussion of WSOR Carloads Data** – Lucht, WSOR

19. Action Item. **Adjournment**